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Mayor William Roth
City of Fairlawn

SECRETARY/TREASURER
Diane Miller-Dawson
County of Summit

EXECUTIVE DIRECTOR
Marcie E. Kress
ReWorks

February 17, 2021

RE: Request for Quotation for Legal Services

The Summit Akron Solid Waste Management Authority (dba "ReWorks") requests quotations from interested law firms for legal services. ReWorks seeks to appoint a law firm to provide services from April 2021 until April 2026. However, any appointment will be subject to annual review.

The purpose of ReWorks is to develop a long-term solution to the management of solid waste in Summit County, Ohio. In the pursuit of this purpose, ReWorks shall exercise such rights, powers and duties as are conferred or imposed on it by Chapters 343 and 3734 of the Ohio Revised Code.

ReWorks seeks services encompassing the traditional scope of work including, but not limited to the following:

- 1) Legal advice, opinions, consultation for employment matters, legal proceedings, legislative matters and auditor inquires.
- 2) Preparation and review of resolutions, ordinances, contracts and other documents for legal correctness and acceptability.
- 3) Attendance at monthly Board of Trustee meetings, guidance as to Robert's Rules Of Order, and related procedural matters relating to Board meetings.
- 4) Perform other legal services and tasks as requested by the Board of Trustees and the Executive Director.

Timeliness of response and accessibility to the Executive Director is an important aspect of the service.

In responding to this request for a quotation, firms are encouraged to submit the following:

- 1) The firm's most favorable terms and prices.
- 2) A narrative description of the firm.
- 3) Identify experience with environmental and solid waste issues.
- 4) Name and resume of proposed designated attorney(s) and/or team.
- 5) Identify other government clients.
- 6) Three (3) client references.

Quotations shall be emailed no later than **2:00 p.m. EST on Thursday, March 4, 2021**. Quotations received after this deadline will not be considered. All quotations shall be emailed as follows:

Email Subject Line: **Legal Services Quotation-[Name of Firm]**
Email address: mkress@summitreworks.com

If you should have any questions, please feel free to contact me at 330-374-0383.

Sincerely,

Marcie E. Kress
Executive Director

330.374.0383

summitreworks.com